



SPECIAL EVENTS CRITERIA

This page is for informational purposes only.

It is not final word on what your event will require but it is a starting point in your research. If you are in doubt about whether or not your proposed activity is an outdoor event, and are unsure of what is required, ask yourself the following questions.

Do I expect 25 people or more to be gathered for an hour or more?

Even though my event is on private property, will some aspects of it spill onto the public space (i.e sidewalks, roads, city property, or property owned by someone other than you)

Is there a remote chance that the safety of the participants and or the residents of Union City may be affected if certain aspect of the event are not properly constructed, installed or handled. (i.e. food preparation, electrical wiring, tents stages, generators)

Does the event requires any Union City services (trash pickup, closing of streets, etc.)

Will I be erecting a stage tent (10x10 or larger) or bleachers?

Will I be selling selling/serving Alcohol?

Will my event include advertisement and or product sampling?

If you answered yest to any of the above questions, please read the Union City's Code of Ordinance Article IV 12. Please read the outdoor permit description below. If your event is in a park and include tents please reads Article 1 Section 9-27 Special Events Tents.