



Community Development Department
5041 Union Street~ Union City, GA 30291
Phone (770) 515-7920 *Fax (770) 964-8795
www.unioncityga.gov

Salesperson, Soliciting and Peddlers Permit Application

All applications must be completed and signed by applicants.

Application is hereby made according to the Laws and Ordinances of the City of Union City for a salesperson, soliciting or peddlers as described herein and if granted, agree to conform to all Laws and Ordinances regulations same.

Upload your completed form to:

<https://unioncityga.portal.iworq.net/portalhome/unioncityga>

Please make your payment online when submitting your application.

https://unioncityga.governmentwindow.com/payer_login.html

APPLICANT'S INFORMATION

Name: _____ Date of Birth: _____

Phone: _____ Email Address: _____

Current Residential Address: _____

PREVIOUS RESIDENTIAL HISTORY (PAST 3 YEARS)

Address or Subdivision

Date of Residence

PHYSICAL DESCRIPTION

Height: _____

Weight: _____

Hair Color: _____

Eye Color: _____

Other Identifying Features: _____

EMPLOYER/ COMPANY INFORMATION

Organization Name: _____

Company Address: _____

Company Phone Number: _____

Company Email: _____

Name of Supervisor/ Representative: _____

Length of Employment/ Representation: _____

SOLICITATION INFORMATION

*It shall be unlawful for any person holding a valid permit under this section to make any calls except between the hours of 9:00 a.m. and 6:00 p.m. No calls shall be made on Sunday. **Permits are only valid for 30 days.***

Description of Goods, Services or Publications to be Solicited:

Proposed Method of Operation: _____

Requested Permit Period:

Beginning Date: _____ **Ending Date:** _____

Proposed Routes/ Streets for Solicitation: _____

VECHILE INFORMATION

Vehicle Make/Model

Color

License Plate Number

BACKGROUND INFORMATION

1. Have you ever applied for a solicitation permit with the City of Union City before? Yes No

If yes, approximate date: _____

2. Have you ever been convicted of a felony, crime of moral turpitude or violation of any state or federal law?

Yes No

If yes, explain: _____

REQUIRED DOCUMENT CHECKLIST

Please provide the following with your application:

- Copy of government- issued photo ID
- Copy of Union City Business License or Occupational Tax Certificate
- Vehicle Information (if applicable)
- Completed Consent Form
- Background Check and Fingerprinting Receipt

Background Check and Fingerprinting

Background check costs **\$30.00** and must be completed in person at:

Union City Police Department- Records Division

5060 Union Street, Union City, GA 30291, between 8:00 AM and 4:00 PM.

Applicants must bring a valid government-issued ID and complete a consent form.

I hereby certify that I have read and examined this application and know the same to be true and correct. The granting of a salesperson, soliciting or peddlers permit does not presume to give authority to violate or cancel the provisions of any other state or local law peddlers or itinerant trades.

APPLICANT SIGNATURE: _____ DATE: _____

Zoning Ordinance

Sec. 9-290. Definitions

Licensed Solicitor means any person who has obtained a valid permit while engaged in soliciting. Residence means every separate living unit occupied for residential purposes. Soliciting includes seeking orders for goods, services, insurance, or publication subscriptions.

Sec. 9-291. Penalties

Violations of this article may result in fines ranging from \$250.00 to \$1,000.00, with each day constituting a separate offense.

Sec. 9-292. Permit Required

No person may engage in door-to-door solicitation without obtaining a permit. Permits must be carried and always displayed while soliciting. Permits are valid for no more than thirty (30) days.

Sec. 9-293. Permit Applications

Applicants must provide residence history, employment history, solicitation details, vehicle information, and submit to fingerprinting and a background investigation. No permit shall be issued to people with disqualifying criminal convictions or revoked permits.