



Demolition Permit Process

The following process outlines the requirements and procedures for obtaining a Demolition Permit within the City of Union City. These requirements ensure public safety, environmental compliance, and proper site stabilization following demolition.

1. Permit Application Submittal

The applicant or licensed contractor must submit a completed Demolition Permit Application to the City of Union City Building Department.

At the time of application, the following documentation must be provided:

Required Documentation

1. Asbestos Inspection Report

A certified asbestos inspection must be completed prior to demolition. The report must be submitted with the permit application.

If Asbestos Is Present:

The applicant must provide documentation showing that asbestos has been properly removed. An abatement completion letter from a licensed asbestos abatement contractor must be submitted before a demolition permit can be issued.

2. Utility Disconnect Verification

Documentation must be provided showing that all utilities providers have been contacted and properly disconnected prior to demolition. Required utilities include:

- Water
- Electrical Power
- Natural Gas
- Sewer (if applicable)

- Any additional utilities serving the structure

Acceptable documentation may include:

- Utility company disconnect letters
- Final bills
- Written confirmation from utility providers

2. Permit Review

Once the completed application and all required documentation are submitted, the Building Department will review the permit application.

If all requirements are met, the Demolition Permit will be issued. No demolition work may begin until the permit has been officially issued.

3. Demolition Work

The contractor may proceed with demolition once the permit has been issued. All demolition work must be conducted in a safe manner and comply with all applicable local, state, and federal regulations.

4. Final Site Requirements

After the structure has been completely demolished, the site must meet the following conditions:

- All debris and demolition materials must be removed from the site
- The property must be cleared of hazardous materials
- The site must be properly stabilized to prevent erosion

Acceptable stabilization methods include:

- Seed and straw
- Sod
- Gravel
- Other approved erosion control measures

5. Final Inspection

Once demolition is complete and the site has been cleaned and stabilized, the contractor must request a Final Demolition Inspection.

The inspector will verify:

- The structure has been completely removed
- All debris has been cleared
- The site has been stabilized

If the site meets all requirements, the demolition permit will be finalized and closed.

Summary of Requirements

Before Permit Issuance:

- Completed demolition permit application
- Asbestos inspection report
- Abatement completion letter (if asbestos was present)
- Utility disconnect confirmations

Before Final Approval:

- Structure fully demolished
- All debris removed
- Site stabilized
- Final inspection completed